



Santa Cruz County Parks

979 17th Avenue

Santa Cruz CA, 95062

Ph: (831) 454-7901 – Fax (831) 454-7940

www.scparks.com

Center Use Permit Application

Name of Permittee _____

Address _____

City _____ State _____ Zip Code _____

Email Address _____

Day Phone (_____) _____ Cell Phone (_____) _____

Organization (if applicable) _____

Non-Profit # _____

Please fill out the following reservation details:

Park _____

Date _____

Type of event _____ Expected attendance _____

Are you planning to have a ceremony at the Park? _____

If so, what time will the ceremony take place? _____

Reservation times: A 10-hour rental must include a 3-hour minimum set-up, a 5-hour maximum event, and a 2-hour min. clean-up.
A 6-hour rental must include a 1-hour minimum set-up, a 3-4-hour maximum event, and a 1-hour min. clean-up.

Set-up time frame (1-3 hours)*: _____ (example: 11:00 am – 2:00 pm)

*You may indicate any additional set-up time requested beyond the 1-3-hour set-up time frame. Subject to the hourly rental rate.

Event time frame (3-5 hours max): _____ (example: 2:00 pm – 7:00 pm)

Includes ceremony and reception. Sound and alcohol permits will match this 3-5 hour time frame.

Clean-up time frame (1-2 hours): _____ (example: 7:00 pm – 9:00 pm)

Alcohol permits can be obtained for up to 5 hours of serving beer, wine and champagne.
A \$200.00 alcohol permit fee and \$200.00 damage deposit are required for a 5-hour permit.
A \$100.00 alcohol permit fee and \$100.00 damage deposit are required for a 3-hour permit.
Are you requesting an alcohol permit? Yes ____ No ____

Disclaimer:

The undersigned states: The information I have provided to Parks is true and correct; If this Permit is issued to a group or entity, I am the authorized representative of the group or entity, and I am empowered to make this agreement on its behalf; I have received a copy of the Terms and Conditions and Assumption, Waiver, and Indemnity documents, and have read and understand them. Both individually and on behalf of the group or entity, I agree to them, and will comply with them as well as all laws and ordinances of the County of Santa Cruz, the State of California, and the United States.

Permittee Signature

Date

Payment

Rental amount: _____ Alcohol permit fee & damage deposit: _____ Total: _____

Type of payment: Check Payable to Santa Cruz County Parks Cash

I authorize use of my MasterCard Visa

Print name as it appears on card: _____

Card Number: _____ - _____ - _____ - _____ Expiration Date _____

Signature _____ Date _____

Department Use Only

Parks Department Approval: _____

Permit #: _____ Confirmed Date: _____