

SUPPLEMENTAL BUDGET SUMMARY

All Funds	Projected 2020-21	Recommended 2020-21	Change from Projected	Revised 2020-21	Change from Recommended	
Total Revenues	7,000,834	7,190,671	32.8%	5,681,280	(1,509,391)	-21.0%
General Fund	5,065,408	4,587,514	-9.4%	4,587,514	0	0.0%
Other Funds	250,066	581,902	132.7%	735,662	153,760	2.6%
Total Financing	12,316,308	12,360,087	0.4%	11,004,456	(1,355,631)	-10.6%
Total Expenditures	12,316,308	12,360,087	0.4%	11,004,456	(1,355,631)	-10.6%
Funded Staffing	50.50	48.50	-4.0%	43.00	(5.50)	-11.3%

SUPPLEMENTAL BUDGET OVERVIEW

20-21 REVISED BUDGET OVERVIEW

The 2020-21 Revised Budget updates the Proposed Budget (shown in the Recommended column) provided before COVID-19 financial impacts were available. The Revised recommendation provides for a decrease of \$1,355,631 in expenditures and an decrease of \$1,509,391 in revenues, resulting in no change in the General Fund contribution and an increase of \$153,760 in Other Funds from CSA 11 available fund balance to address financial constraints.

EXPENDITURES

The expenditure reduction of \$1,355,631 results primarily from a decrease of \$1,176,030 in Salaries and Benefits by unfunding 5.5 full-time equivalent (FTE) positions. Services and Supplies also decrease by \$179,601 primarily from reducing non-essential costs and other reduced costs related to facilities closures.

REVENUES

COVID-19 has heavily impacted Park and Recreation revenues resulting in a decrease of \$1,509,391, which is offset by the expenditure reduction and increased use of CSA 11 available fund balance. These revenue reduction includes \$657,478 in Rents & Concessions from reduced park reservations and \$851,313 in Charges for Services due to restrictions on aquatics operations and recreation programming. Miscellaneous Revenues are reduced by \$600 due to eliminations of some recreational events and programs.

SUPPLEMENTAL BUDGET OVERVIEW CONT'D

STAFFING

Funded staffing is reduced by 5.5 FTE positions or 11%. Staffing changes include the deletion of 2.0 FTE Recreation Coordinators, 1.0 FTE Building Maintenance Supervisor, 1.0 FTE Parks Maintenance Worker I/II, and 0.5 FTE Clerk II. The Revised Budget also unfunds 1.0 FTE Personnel Payroll Clerk and 1.0 FTE Recreation Supervisor, and funds 1.0 FTE Parks Maintenance Worker I/II, which was unfunded in the Proposed Budget. Lastly, the reclassification of 1.0 FTE Parks Maintenance Worker I/II to 1.0 FTE Parks Maintenance Supervisor is included in the Revised Budget.

OPERATIONAL IMPACTS

The Revised Budget includes significant impacts to operating revenues for 2020-21 due to COVID-19. While operational impacts are detailed on the following pages, the overall effect will be greatly reduced recreation programming and streamlined park maintenance operations.

Administrative support is reduced by the elimination of the Personnel Payroll Clerk and Clerk II. The duties of these positions will be reassigned to other staff. This will limit the department's ability to conduct other services such as marketing and social media outreach to the public about parks programs and services, as well as plan and produce special events.

Park Maintenance staffing is reorganized due to financial constraints while maintaining primary park operations in order to limit delaying deferred maintenance. Reduced staffing, including extra help, will limit the capacity for special projects.

Recreation programs are significantly reduced with the reduction of 3.0 FTE positions. The Revised Budget eliminates funds for Quail Hollow Interpretive Program, Seniors Programs, Special Classes and Cultural Programs. Recreation will focus on redesigned youth recreation programs that adhere to COVID -19 safety protocols.

Aquatics Programs will be curtailed to comply with COVID-19 safety protocols, including reduced capacity for lap swimming, no free swim, no swim lessons or special classes. Park reservations are greatly impacted by restrictions on group activities resulting in minimal reservations for small groups.

REVISED BUDGET PROGRAM IMPACTS

	Recommended	l Budget (Changes	Revised Budget Changes			
Program		Funded	Net Cost/	11011204124	Funded	Net Cost/	
	Impact on Services	Staffing	(Savings)*	Impact on Services	Staffing	(Savings)**	
		Pa	rks Operatio	ns			
	Shift costs due to			Delete 0.5 FTE			
	staff reorganization;			Clerk II; reduces			
	shift from print/mail to on-line			reception and office administrative			
	advertising		(\$94,861)	services	(0.50)	(\$34,708)	
				Unfund 1.0 FTE			
				Personnel/Payroll			
				Clerk; reduces capacity for social			
				media, community			
				outreach	(1.00)	(\$77,864)	
				Eliminate Overtime			
				and Extra Help;			
				reduces capacity for social media,			
				community outreach		(\$32,756)	
				Eliminate computer			
				replacements;			
				increases costs in		(#10 040 <u>)</u>	
				future years		(\$18,948)	
				Reduce miscellaneous non-			
Administration				essential services &			
				supplies		(\$20,905)	
				Eliminate paid			
				intern program;			
				impacts social			
				media, community outreach,			
				programming		(\$20,000)	
				Eliminate Special			
	T			Events		(\$30,000)	
	Increase one-time revenue from CSA						
	11 to support Parks						
	operating budget,			Increase one-time			
	offset by reduced			revenue from CSA			
	Charges for Services		(\$41.928)	11 to support Parks operating budget		(\$152,460)	
	22.1202		(411,000)	, crosumy suaget		(4102,100)	
	Net Change in			Net Change in			
	General Fund		(A=AA=====	General Fund		(ACC)	
	Contribution		(\$136,789)	Contribution		(\$387,641)	

	Recomme	ended Budge	et Changes	Revised Budget Changes			
Program	Impact on Services	Funded Staffing	Net Cost/ (Savings)*	Impact on Services	Funded Staffing	Net Cost/ (Savings)**	
		M	aintenance an				
	Unfund 2.0 FTE Park Maintenance Worker I/II	(2.00)	(\$167,552)	Delete 1.0 FTE Building Maintenance Supervisor; reduces deferred maintenance at Simpkins Community Center	(1.00)	(\$136,217)	
	Shift costs between sections		(\$49,306)	Reclass 1.0 FTE Parks Maintenance Worker II to Park Maintenance Supervisor		(\$6,531)	
				Fund 1.0 FTE Parks Maintenance Worker I/II unfunded in Proposed Budget	1.00	\$77,924	
				Reduce Extra Help; reduces capacity for special park repairs/ projects		(\$82,903)	
Maintenance				Eliminate Overtime		(\$11,429)	
				Shift costs between sections		\$23,550	
				Correct Parks Superintendent due to retirement		(\$70,988)	
				Reduce miscellaneous non- essential services & supplies such as no doggie bags, fewer major repairs/ projects		(\$63,385)	
	Increase revenue from Charges for Services		(\$13,138)	No change in revenue		\$0	
	Net Change in General Fund Contribution		(\$229,996)	Net Change in General Fund Contribution		(\$269,979)	

	Recomme	nded Budg	et Changes	Revised	Budget Ch	anges
Program	Impact on	Funded	Net Cost/	Impact on Services	Funded	Net Cost/
	Services	Staffing	(S <mark>avings)*</mark> Maintenance and		Staffing	(Savings)**
	Minor fluctuation-no impact			Unfund 1.0 FTE Recreation Supervisor; reduces reservation and concession services	(1.00)	(\$122,247)
				Reduce Extra Help due to COVID-19 restrictions		(\$47,736)
Facilities				Reduce miscellaneous non -essential services & supplies		(\$6,125)
	Increased revenue from Charges for Services		(\$500)	Reduced revenue from park rentals for weddings, events, picnics		\$559,555
	Net Change in General Fund Contribution		\$2,741	Net Change in General Fund Contribution		\$383,447
	Minor fluctuation-no impact		(\$4,851)	Eliminate Extra Help; reduces capacity for special projects/ studies		(\$47,136)
				Reduce miscellaneous non -essential services & supplies		(\$6,100)
	Reduced revenue from Measure F		(\$13,138)	Increase one-time revenue from capital project funds		(\$100,000)
	Net Change in General Fund Contribution		\$17,989	Net Change in General Fund Contribution		(\$153,236)

	Recomme	ended Budg	get Changes	Revised Budget Changes			
Program	Impact on Services	Funded Staffing	Net Cost/ (Savings)*	Impact on Services	Funded Staffing	Net Cost/ (Savings)**	
			Swim Ce	nter			
	Shift costs between sections		\$10,832	Unfund 1.0 FTE Park Maintenance Worker I/II; reduces maintenance services	(1.00)	(\$104,129)	
				Shift costs between sections		(\$23,909)	
Swim				Eliminate Overtime		(\$2,827)	
Maintenance				Reduce miscellaneous non- essential services &		(\$27,745)	
	Net Change in General Fund		\$10,832	Net Change in General Fund Contribution		(\$158,610)	
	Minor fluctuation-no		\$2,719	Eliminate Overtime		(\$12,521)	
				Reduce Extra Help due to COVID-19		(\$278,094)	
Aquatics				Reduce miscellaneous non- essential services &		(\$61,544)	
	Increased revenue from Aquatic Programming		(\$121,300)	Reduced revenue for Aquatic programming, pool rentals and donations		\$769,063	
	Net Change in General Fund		(\$118,581)	Net Change in General Fund Contribution		\$416,904	

	Recomme	ended Budg	get Changes	Revised B	ıdget Chan	ges
Program	Impact on Services	Funded Staffing	Net Cost/ (Savings)*	Impact on Services	Funded Staffing	Net Cost/ (Savings)**
			Recreat	ion		
-	Minor fluctuation-no		(\$362)	Eliminate Quail Hollow programming		(\$102,253)
Summer Recreation (Quail				Eliminate program revenue		\$21,000
Hollow)	Net Change in General Fund		(\$362)	Net Change in General Fund Contribution		(\$81,253)
	Minor fluctuation-no impact		(\$478)	Transfer certain salary & benefits costs from eliminated recreation programs		\$145,048
				Delete 2.0 FTE Recreation Coordinators due to restrictions on youth recreation services	(2.00)	(\$240,437)
Youth Recreation				Corrections to Recreation Supervisor & other		\$54,928
				Transfer certain services & supplies costs from eliminated recreation programs		\$956
	Increase in Charges for Services		(\$23,250)	Reduction of program revenue due to COVID-19		\$288,783
	Net Change in General Fund		(\$23,728)	Net Change in General Fund Contribution		\$249,278

REVISED BUDGET PROGRAM IMPACTS

	Recomme	nded Bude	get Ch	anges	Revised	Budget Ch	anges
Program	Impact on Services	Funded Staffing	Ne	et Cost/ vings)*	Impact on Services	Funded Staffing	Net Cost/ (Savings)**
			Re	ecreation			
	No change			\$	0 Eliminate special classes		(\$34,284)
Special Classes					Eliminate program revenue		\$38,000
	Net Change in General Fund Contribution			\$	Net Change in OGeneral Fund Contribution		\$3,716
	No change			\$	OEliminate seniors trips and Mall Walking Program		(\$71,477)
Seniors					Eliminate seniors program revenue		\$67,650
	Net Change in General Fund Contribution			\$	Net Change in OGENERAL OF CONTRIBUTION OF CONT		(\$3,827)
	No change			\$	OEliminate art and renaissance		(\$15,299)
Cultural Affairs					Eliminate Cultural Affairs program revenue		\$16,500
	Net Change in General Fund Contribution			\$	Net Change in OGeneral Fund Contribution		\$1,201
Total		(2.00)	\$	(477,894	<u>.</u>	(5.50)	\$0

^{*}Net cost/(savings) compared with Projected 2020-21 Budget

^{**}Net cost/(savings) compared to Recommended 2020-21 Budget

REVISED BUDGET DETAIL SUMMARY: PARKS

BUDGET UNIT: 49

			Recommended	
	2020-21	2020-21	&	Change
	Recommended	Supplemental	Supplemental	From
	Budget	Request	Total	Recommended
All Funds				
Taxes	\$1,946,012	\$0	\$1,946,012	\$0
Rev from Use of Money & Prop	\$936,881	(\$657,478)	\$279,403	(\$657,478)
Intergovernmental	\$7,533	\$0	\$7,533	\$0
Charges for Services	\$4,179,589	(\$851,313)	\$3,328,276	(\$851,313)
Miscellaneous	\$54,690	(\$600)	\$54,090	(\$600)
Other Financing	\$65,966	\$0	\$65,966	\$0
Total Revenues	\$7,190,671	(\$1,509,391)	\$5,681,280	(\$1,509,391)
General Fund	\$4,587,514	\$0	\$4,587,514	\$0
Other Funds	\$581,902	\$153,760	\$735,662	\$153,760
Total Financing	\$12,360,087	(\$1,355,631)	\$11,004,456	(\$1,355,631)
Expenditures				
Salaries and Benefits	\$6,928,984	(\$1,176,030)	\$5,752,954	(\$1,176,030)
Services and Supplies	\$5,163,583	(\$179,601)	\$4,983,982	(\$179,601)
Other Charges	\$5,176	\$0	\$5,176	\$0
Fixed Assets	\$495,500	\$0	\$495,500	\$0
Other Financing	\$131,932	\$0	\$131,932	\$0
Subtotal	\$12,725,175	(\$1,355,631)	\$11,369,544	(\$1,355,631)
IntraFund Transfers	(365,088)	\$0	(\$365,088)	\$0
Total Expenditures	\$12,360,087	(\$1,355,631)	\$11,004,456	(\$1,355,631)

REVISED ACCOUNTING DETAIL: PARKS

Col. Key					
GL Key				2020-21	2020-21
				Supplemental	Supplemental
492100	GL Key	GL Object	Description	Request	Recommend
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492100 62223 Supplies (100)			<u>-</u>	, ,	, ,
	492100	62223	Supplies	(100)	(100)

REVISED ACCOUNTING DETAIL: PARKS CONT'D

			2020-21	2020-21
			Supplemental	Supplemental
GL Key	GL Object	Description	Request	Recommend
400100	00001	During Georgial George Order	(4.500)	(4.500)
492100	62381	Prof & Special Serv-Other	(4,500)	(4,500)
492100	62856	Special Misc Expense-Services	(300)	(300)
492300	51000	Regular Pay-Permanent	(65,746)	(65,746)
492300	51005	Overtime Pay-Permanent	(10,378)	(10,378)
492300	51010	Regular Pay-Extra Help	(71,162)	(71,162)
492300	51040	Differential Pay	(5,859)	(5,859)
492300		OASDI-Social Security	(11,441)	(11,441)
492300	52015		(15,812)	(15,812)
492300	53010	± ,	(26, 196)	(26,196)
492300	61110	Clothing & Personal Supplies	(13,135)	(13, 135)
492300	61425	Other Household Exp-Services	(13,000)	(13,000)
492300	61845	Maint-Struct/Imps/Grds-Oth-Srv	(25,000)	(25,000)
492300	61846	Maint-Struct/Imps/Grds-Oth-Supp	(5,000)	(5,000)
492300	62020	Memberships	(750)	(750)
492300	62500		(4,000)	(4,000)
492300	62914	Education & Training (Rept)	(2,500)	(2,500)
493130	51000	Regular Pay-Permanent	(79,947)	(79,947)
493130	51005	•	(2,567)	(2,567)
493130	52010		(6,312)	(6,312)
493130	52015	PERS	(20,706)	(20,706)
493130	53010	Employee Insurance & Benefits	(21,333)	(21,333)
493130	61110	Clothing & Personal Supplies	(500)	(500)
493130	62381	Prof & Special Serv-Other	(6,245)	(6,245)
493130	62914	Education & Training (Rept)	(1,000)	(1,000)
493130	63045	Park, Open Spaces	(20,000)	(20,000)
493150	51005	Overtime Pay-Permanent	(11,067)	(11,067)
493150	51010	Regular Pay-Extra Help	(231,910)	(231,910)
493150	51040	•	(26,793)	(26,793)
493150	52010	OASDI-Social Security	(20,238)	(20,238)
493150	52015	PERS	(607)	(607)
493150	61110	Clothing & Personal Supplies	(2,384)	(2,384)
493150	61220	Telecom Services	(260)	(260)
493150	62112	Cash Shortages	(75)	(75)
493150	62214	Duplicating Services	(250)	(250)
493150	62221	Postage	(550)	(550)
493150	62223	Supplies	(500)	(500)
493150	62381	Prof & Special Serv-Other	(48,000)	(48,000)
493150	62420	Legal Notices	(500)	(500)
493150	62801	Advertising & Promo	(400)	(400)
493150	62856	Special Misc Expense-Services	(7,500)	(7,500)
493150	62914	Education & Training (Rept)	(750)	(750)
493150	62924	Meals	(150)	(150)
493150	62926	Mileage	(150)	(150)
493150	62928	Travel-Other (Non-Rept)	(75)	(75)
494000	51005	Overtime Pay-Permanent	(1,116)	(1,116)
494000		Regular Pay-Extra Help	(40,819)	(40,819)
494000		Differential Pay	(1,998)	(1,998)
494000	52010	OASDI-Social Security	(3,203)	(3,203)

REVISED ACCOUNTING DETAIL: PARKS CONT'D

			2020-21 Supplemental	2020-21 Supplemental
GL Key	GL Object	Description	Request	Recommend
494000	62914	Education & Training (Rept)	(5,000)	(5,000)
494000	62924	Meals	(200)	(200)
494000		Mileage	(900)	(900)
495200		Regular Pay-Permanent	(51,516)	(51,516)
495200		Overtime Pay-Permanent	0	0
495200		Regular Pay-Extra Help	(5,223)	(5,223)
495200		Differential Pay	(400)	(400)
495200		OASDI-Social Security	(4,371)	(4,371)
495200	52015	PERS	(13,343)	(13,343)
495200		Employee Insurance & Benefits	(17,469)	(17,469)
495200		Clothing & Personal Supplies	(500)	(500)
495200		Telecom Services	(1,356)	(1,356)
495200	62020	Memberships	(25)	(25)
495200	62223	Supplies	(250)	(250)
495200	62381	Prof & Special Serv-Other	(1,100)	(1,100)
495200	62856	-	(5,500)	(5,500)
495200		Mileage	(1,200)	(1,200)
495300		Regular Pay-Permanent	(45,887)	(45,887)
495300		Overtime Pay-Permanent	Ó) Ó
495300		Regular Pay-Extra Help	29,199	29,199
495300		Differential Pay	3,158	3,158
495300		OASDI-Social Security	(1,305)	(1,305)
495300	52015	<u>-</u>	(11,885)	(11,885)
495300	53010	Employee Insurance & Benefits	(13,741)	(13,741)
495300	61220	Telecom Services	1,356	1,356
495300	62223	Supplies	100	100
495300	62381	Prof & Special Serv-Other	300	300
495300	62856	Special Misc Expense-Services	1,500	1,500
495300	62914	Education & Training (Rept)	(200)	(200)
495300	62926	Mileage	(2,100)	(2,100)
495700	51000	Regular Pay-Permanent	(5,004)	(5,004)
495700	51010	Regular Pay-Extra Help	(16,562)	(16,562)
495700	51040	Differential Pay	(1,998)	(1,998)
495700	52010	OASDI-Social Security	(1,803)	(1,803)
495700	52015	PERS	(1,296)	(1,296)
495700	53010	Employee Insurance & Benefits	(937)	(937)
495700	62381	Prof & Special Serv-Other	(5,934)	(5,934)
495700	6240	Legal Notices	(500)	(500)
495700		Special Misc Expense-Services	(250)	(250)
495800		Regular Pay-Permanent	(10,722)	(10,722)
495800		OASDI-Social Security	(820)	(820)
495800	52015		(2,777)	(2,777)
495800		Employee Insurance & Benefits	(2,008)	(2,008)
495800		Clothing & Personal Supplies	(100)	(100)
495800		Supplies	(100)	(100)
495800	62381	Prof & Special Serv-Other	(54,300)	(54,300)
495800	62856	Special Misc Expense-Services	(500)	(500)

REVISED ACCOUNTING DETAIL: PARKS CONT'D

GL Key	GL Object	Description	2020-21 Supplemental Request	2020-21 Supplemental Recommend
495800	62924	Meals	(150)	(150)
495900	51010	Regular Pay-Extra Help	(7,414)	(7,414)
495900	51040	Differential Pay	(760)	(760)
495900	52010	OASDI-Social Security	(625)	(625)
495900	61110	Clothing & Personal Supplies	(500)	(500)
495900	62381	Prof & Special Serv-Other	(3,000)	(3,000)
495900	62856	Special Misc Expense-Services	(3,000)	(3,000)
134910	62380	POSCS Services	\$152,460	152,460
		Total Expenditures	(\$1,355,631)	(\$1,355,631)

REVISED STAFFING DETAIL: PARKS

	Position					Net Cost/
GL Key	Code	Classification	FTE	Action	Status	(Savings)
491100	BA6006XA	CLERK II	(0.5)	Delete	Filled	(34,708)
491100	UR1001AA	PERSONNEL/PAYROLL CLERK	(1.0)	Unfund	Retire by 9/5	(77,864)
492100	GT7001AA	RECREATION SUPERVISOR	(1.0)	Unfund	Vacant	(122,248)
492300	MH7005AA	BLDG MAINT SUPVISOR	(1.0)	Delete	Filled	(136,217)
492300	ME2019AA	PARK MAINT WORKER I/II	(1.0)	Delete	Vacant	(118,199)
492300	MF500X	PARK MAINT SUPERVISOR	1.0	Add	New	111,668
495300	GT5008AA	RECREATION COORDINATOR	(1.0)	Delete	Filled	(124,797)
495300	GT5009AA	RECREATION COORDINATOR	(1.0)	Delete	Filled	(115,640)
493130	ME2008AA	PARK MAINT WORKER I/II	(1.0)	Unfund	Retire by 9/5	(104,129)
492300	ME1023	PARK MAINT WORKER I/II	1.0	Fund	Vacant	77,924

Total (5.5)